



TO: The Parents of our Kidsports Summer Campers

DATE: Summer 2017

RE: CAMPER PICK-UP PROCEDURE

Please note the following Summer Camp pick-up procedures:

**EVERY PARENT MUST FILL OUT A PICK-UP CONTACT SHEET FOR THEIR CHILD AND WE MUST HAVE IT IN OUR FILES.**

- When you arrive, please go down to the Kidsports gym and stop at the “letter table” that corresponds with your child’s last name.
- At that time, you will be asked to show identification
- After you have shown ID, proceed to the Sports Courts to pick up your child from his or her counselor.
- If your child is not being picked up at the end of the day by his or her parent, that individual should be on our Summer Camp pick up sheet.
- We are asking parents not to sign out their children earlier than 4:30 pm, this creates too much confusion. The children will be dismissed as a group.
- If an emergency arises and a parent has to pick up their child earlier than 4:30 pm, notify the front desk as early as possible. If time allows, leave a note at the front desk the morning of pick-up. The note should include: child’s name, date & time of pick-up and the name/relationship of the person that is picking up the child.

(OVER)

**KIDSPORTS SUMMER CAMP  
PICK-UP CONTACTS**

Counselor's Name: \_\_\_\_\_

**CAMPER'S FULL NAME (PLEASE PRINT):** \_\_\_\_\_

GRADE in Sept. '17: \_\_\_\_\_

Home Phone #: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Mother's Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_

**IMPORTANT...**

**\*Phone Numbers (between 4 pm – 7 pm):** \_\_\_\_\_

**\*This is the phone number of the parent we could reach in case we have a questions regarding the person picking up the child.**

LIST ALLERGIES: \_\_\_\_\_

I authorize the following person(s) to pick up my child from the Kidsports Front Desk at the end of the day. I UNDERSTAND THAT I SHOULD STILL NOTIFY THE COUNSELOR AND/OR ASSISTANT THAT SOMEONE ELSE IS PICKING MY CHILD UP ON A SPECIFIC DAY.

1. Name of person picking up child: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Phone #: \_\_\_\_\_

2. Name of person picking up child: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Phone #: \_\_\_\_\_

3. Name of person picking up child: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Phone #: \_\_\_\_\_

PARENT'S SIGNATURE: \_\_\_\_\_